

Curriculum Development Consultant

What are we offering?

Fundación Capital is currently seeking a Curriculum Development Consultant. S/he will provide specialist services for the development of paper-and tablet-based business and financial capability training for the Graduation program in Tanzania.

Preference will be given to applicants based in Dar es Salaam, Tanzania.

Who are we?

Fundación Capital (FundaK) is an international organization whose team works in 14 countries across Latin America, the Caribbean, and Africa, with the mission of reducing poverty and advancing economic citizenship. We work in the design, development, and implementation of innovative projects, with the goal of helping individuals living in poverty to build, grow, manage and protect their financial, human, physical and social assets. (www.fundacioncapital.org) Fundación Capital has received funding from Irish Aid for continuing its technical support to the Tanzania Social Action Fund (TASAF) on the development and delivery of Basic Skills Training for the Livelihoods Enhancement component of the Productive Social Safety Net (PSSN).

What are the tasks and responsibilities?

- Create the additional basic skills training materials (paper-based only) based on Fundación Capital's existing training materials for Graduation Programs that will be adapted to the Tanzanian context.
- Draft an outline of a curriculum for the additional training sessions including learning objectives
- Review and improve the tablet-based application for preparing a business plan
- Facilitate with fieldwork preparations
- The Consultant will work under the supervision of Fundación Capital's Director of Digital Research and Development and collaborate closely with the Livelihoods Technical Advisor and Tanzania Country Director

Who are we looking for?

Personal Requirements

The person we are looking for should be:

- Highly productive, motivated and goal-driven
- A self-starter that is entrepreneurially oriented
- A team player with excellent interpersonal skills
- Creative and flexible
- Willing to travel if the need arises

Technical Requirements

Skills, Knowledge & Work experience

Fundación Capital seeks a candidate with proven abilities to adapt and develop training materials to suit Tanzania households who are beneficiaries of the TASAF program.

The person we are looking for should have:

- Experience in using participatory tools to assess capabilities which informs the appropriate curriculum design
- Experience in designing training programs that translate business & financial literacy concepts to participants with low literacy and low education levels
- Experience in designing training programs that can be effectively understood and executed by facilitators with low levels of education or subject matter knowledge
- Experience with Graduation programming
- Experience working with software development teams
- Experience working with the Tanzania government
- Ability to work effectively in teams

Languages: Fluency in English and Kiswahili is required. Working knowledge of Spanish is an advantage but not a requirement.

How can you apply?

Please send us your CV and a concise cover letter in which you explain your qualification for the assignment, including experience developing paper-based training materials, digital training materials, and language skills in Kiswahili.

In your cover letter, please state your earliest possible start date and an indication of availability during April-July period of assignment.

Please **note that only complete applications will be considered**. Send your applications by 16th April 2018 to cooper.swift@fundacioncapital.org **AND** tukiko.tobias@fundacioncapital.org with the subject line *Curriculum Development Consultant*.